



**Eastside Rapids
Constitution
January 2020**

Constitution and Rules

1. Name and Colours

The Club shall be called Eastside Rapids. The Club colours shall be orange and black.

2. Club Mission Statement

Since its inception Eastside Rapids has been developed within the region of Midlothian. Football at youth level has now been recognised to be an integral part of Scottish football. It has also been recognised that younger ages should be taught the game in a more coherent, tolerant and organised manner.

3. Aims and Objectives

To encourage participation in and enjoyment of association football;

To increase the development of skills for all participating players and officials;

To develop lifestyle issues and the fitness of all participating players;

To provide a fun and safe environment to play developmental football;

To promote sportsmanship and fair play among officials, players and their parents; and

Not to discriminate against any organisation or person for reason of age, gender, disability, ethnicity, language, religion or politics.

4. Confidentiality

All business of the club and all matters arising are dealt with in accordance with the SYFA Confidentiality Agreement.

All officials will take all reasonable steps to prevent the unauthorised publication or disclosure of any such confidential information. This restriction shall continue to apply after the termination of any appointment without limit in point of time.

The club reserves the right to initiate a disciplinary process as a result of any apparent breach of confidentiality.

5. Conflict of Interest

A member of the club, if required by such club, shall retire from any discussion of the club if the matter to be dealt with involves the member and it is possible that a penalty or some other material decision may require to be taken.

It is the member's responsibility to disclose the conflicting interest to the executive committee, disciplinary committee or any sub-committee and refrain from participating in any deliberation or decision of the other executive committee, disciplinary committee or any sub-committee with respect to the matter in question.

6. Membership

Full membership of the club is open to all officials registered on the SYFA Online Registration System.

It is incumbent of any official seeking membership of the club to complete a club membership application form, an SYFA self-declaration form and an SYFA PVG Scheme form. Any proposed new members must appear before the executive committee for interview and be submitted for PVG checks. On successful completion of an SYFA PVG Check club membership may be awarded.

All members shall be subject to all relevant rules, clauses, paragraphs and sub paragraphs of the SYFA Articles of Association, Supplementary and Playing Rules, Standing Orders, Player Protection Policy, Adults at Risk Protection Policy, Disciplinary Procedures and all related policies and any amendments thereto and any regulations or decisions promulgated by the Board and regulations or decisions of the Scottish FA shall be binding on all members.

Registered players of the club shall be considered to be affiliated members only.

All full and affiliated members of the club must undertake to uphold the constitution, rules and procedures of both the club and the SYFA.

7. Management

The management of the club will be vested in an executive committee consisting of the office bearers, who will have one vote at any club meeting. The chairman at any club meeting will have the casting vote.

The club office bearers will consist of the chairman, secretary, protection officer, first aider, treasurer and club coach/development officer. All office bearers shall be elected annually at the AGM.

The executive committee shall have the power to deal with as it sees fit any matters arising from the activities of the club, all club officials and all club players.

The Secretary shall have the power to convene meetings of the executive committee if and when required.

If a vacancy occurs among the executive committee during the season, the executive committee shall appoint a new office bearer at the next executive committee meeting.

The agenda for all executive committee meetings will be as follows:

1. Chairman's opening remarks
2. Apologies
3. Minutes of the previous meeting
4. Business arising from the previous minutes
5. Secretary's Report
6. Treasurers Report
7. Protection Officer Report
8. Coach/Development Officer's report
9. Any Other Competent business previously notified

The Club will hold an AGM no later than 30th June each year. Only full members as defined in paragraph 6 are eligible to attend the AGM.

The constitution may be added to or altered by a resolution passed at an Annual General Meeting, or at a Special General Meeting duly convened for the purpose, and for the passing of which resolution at least two-thirds of those present and entitled to vote have voted.

The executive committee shall have power to propose additions or alterations to the constitution for consideration at the Annual General Meeting.

On a requisition signed by one more than half of the executive committee the secretary shall convene a Special General Meeting.

All full members must be given at least seven (7) days notice of a Special General Meeting. The agenda of any Special General Meeting will be restricted to the business notified only.

The Agenda for the Annual General Meeting is as follows:

1. Chairman's opening remarks
2. Apologies
3. Minutes of the previous meeting
4. Business arising from the previous minutes
5. Secretary's Report
6. Treasurers Report
7. Coach/Development Officer's report
8. Changes to the Constitution & Rules.
9. Election of Office Bearers
10. Appointment of auditors
11. Any Other Competent business previously notified

8. Finance

The annual subscription to the Club shall be set annually for all players by the executive committee.

The treasurer will carry out all financial transactions and shall make a financial statement at each executive committee meeting. All cheques drawn on the club's bank account shall be signed by the treasurer, and by either the chairman or the secretary.

The treasurer shall make the club bankbooks and all accounts available at every meeting.

The treasurer will be responsible for depositing all monies into the clubs Bank Account.

Prior to any club purchase, expenditure must be approved by the executive committee.

In the event of a new treasurer being appointed before the AGM, the books must be audited before the appointment takes effect.

The club will pay all league fees, affiliation fees and cup entry fees from the club's funds.

All expenses incurred by members of the club attending to club business shall be paid out of the club's funds.

An external auditor will be appointed at the AGM each year.

All equipment and monies that are raised using the name of the club belongs to the club. If the club ceases to exist at any time all equipment and money held by the club must be returned to the secretary within seven days.

If upon the winding up or dissolution of the Club there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed amongst the members but shall be given or transferred to some other society, institution or organisation having objects similar to the objects of the Club and which shall prohibit the distribution of its income and property among its members to an extent at least as great as is imposed on the club under or by virtue hereof, such a society, institution or organisation to be determined by the full members of the club at or before the time of dissolution and if and so far as effect cannot be given to such provisions then to some charitable object.

9. Liability

No executive committee member shall be individually or collectively liable for a debt of the club, unless that person was solely responsible for the debt being incurred.

No executive committee member shall be entitled to make any personal financial gain from the activities of the club.

10. Protection

The club will appoint a protection officer in accordance with SYFA procedures. All club officials, players and player's parents must be advised of the protection officer's full contact details.

The club and its officials agree and acknowledge that the SYFA protection policy plus all associated policies and any amendments thereto shall be binding on the club.

All club members including players, officials, spectators or parents must abide by the club's code of conduct.

The club must make sure all of its officials are fully conversant with the club's protection policies and all SYFA protection policies.

The club must make sure all of its officials are fully conversant with the club's Constitution and Rules and the SYFA Constitution and Rules.

The club must protect all players and officials from all forms of abuse;

The club must accept that all officials must report concerns in respect of any suspected abuse;

The club is committed to eradicating bad practice; and

The club will implement all proposals or amendments in respect of player protection policies; and

The club will in cases of reported abuse, maintain total confidentiality. Information must only be shared on a need to know basis i.e. with people who need to know to ensure the child's health, welfare and development.

Note: All persons involved in grassroots football have responsibilities to report any suspected or alleged cases of abuse to the relevant protection officer. It is not the official's responsibility to decide whether or not a player has been abused.

11. Discipline

The club, officials and players shall accept the disciplinary procedures adopted by the SYFA and other relevant Leagues or Associations.

The Club shall accept responsibility for the conduct and behaviour of all club officials, players, supporters and other individuals associated with the Club.

All club decisions will be subject to the right of appeal to the appeals committee of the SYFA.

12. APPEAL

A player or registered club official may appeal to the SYFA Appeals Committee against the decision of the Club affecting such player or registered club official. Such appeals must be made in accordance with the SYFA Supplementary and Playing Rules that can be downloaded from the SYFA website www.scottishyouthfa.co.uk

13. Standing Orders

All meetings shall be chaired by the chairman or on his absence another office bearer appointed by those office bearers present.

The agenda will be circulated prior to meetings by the secretary. Only business identified to the secretary in writing 72 hours before the meeting will be discussed

Motions can be tabled under appropriate agenda items. The chairperson having the right to defer discussion of tabled motions

Minutes of previous meetings will be prepared by the secretary and circulated to members with the agenda for forthcoming meetings.

The quorum for executive committee meetings shall be fifty per cent of the members.

All matters not covered by this constitution will be covered by the rules and procedures of the SYFA

14. Adoption of the Constitution

This Constitution is adopted by the following Members on the 1st June 2020.